

PUBLIC SCHOOL EMPLOYEES OF WASHINGTON

2007 Dependent Scholarship

The PSE Scholarship program provides financial assistance to dependents of PSE members, helping them to continue their education after high school. Scholarships are awarded based on financial need, academic achievement, and citizenship (including character, leadership and service).

Name of Donor: Public School Employees of Washington

Number of Scholarships: Fifteen (15), \$1,000 scholarships will be awarded

Eligibility:

Applicants for PSE scholarship awards must meet the following requirements:

- Applicants must be graduating high school seniors or equivalent (i.e., private school, privately tutored, G.E.D., or accredited correspondence school) or currently enrolled in undergraduate college, university, or vocational studies.
- Applicants must be planning to enter (or continue), as full-time students, an accredited college by the fall term following the granting of the scholarship. Accredited colleges include community colleges, trade and vocational schools, other accredited trade or vocational schools as well as four-year colleges and universities inside or outside the state of Washington.
- Applicants must be IRS-dependent and have at least one parent or legal guardian who is a dues-paying member in good standing of the Public School Employees of Washington.
- Grandchildren of PSE members may be eligible for PSE scholarships if they reside in the home of the PSE member for at least six months, and are claimed as a dependent on the member's IRS tax return. Contact the Scholarship Committee if you have any questions regarding eligibility.

Administration:

The selection of scholarship award winners and alternates is made by the PSE Scholarship Committee. Deadline for returning applications and required information is a *postmark date of no later than midnight, March 15, 2007*.

The Scholarship Committee wishes to emphasize that applicants **MUST** accurately and completely provide all information requested on the application form. Failure to do so will be considered grounds for disqualification. Letters of recommendation #1, #2 and #3 which accompany the application **MUST** be used, and an official grade transcript **MUST** be received.

The scholarship award is paid in the following manner: \$1,000 to be paid in the month of September. Scholarship funds are issued by check, drafted to the educational institution and mailed to the recipient for use during the academic year. In some cases, use of scholarship may be deferred by one quarter/semester. Prior approval of the committee is required.

If the recipient of an award fails to use the scholarship in a timely manner, all monies must be forfeited and awarded to a designated alternate. PSE reserves the right to revoke the scholarship in the event the applicant no longer meets the selection criteria. Any unused scholarship funds should be promptly returned to PSE at the end of the academic year.

Letters of Recommendation:

Three letters of recommendation are a requirement that must be met before the committee can evaluate your application. If all three letters are not received within the deadline requirements, your application will not receive consideration. The attached forms should be used to provide this necessary information and must either be included in your application packet or postmarked separately no later than midnight, March 15, 2007.

Transcripts:

Receipt of your grade transcripts is a requirement that must be met before the committee can evaluate your application. If a transcript is not received within the deadline requirements, your application will not receive consideration.

For current high school students, please note also that **grades for the first semester of grade 12 must be included.**

A student must make a request in writing before the school can release the grade transcripts to outside sources. Therefore, please be sure you make such a request to the proper school office, **and follow up on it** to be sure a transcript has been sent within the deadline requirements.

Parental Statement of Financial Resources:

As required on the application, verification of your parent/guardian's financial resources (1040 Federal tax return(s)) must accompany your application to make it complete. Please note that no E-file worksheets can be accepted. IRS tax documents are used to verify income and dependent status. In the event of divorce or custody issues, please submit a copy of that portion of the court decree which states the PSE member may not claim the scholarship applicant as a dependent for IRS purposes; or a signed affidavit stating the PSE member may not claim the scholarship applicant for IRS purposes. Contact the Scholarship Committee if you have any questions regarding your parent/guardian's tax return.

Many applications have been disqualified in the past for missing some or all of this vital information. Please make sure to complete your application before returning it to the PSE State Office. It is your responsibility to make sure your completed application is received before the deadline.

Selection Criteria

When making its selections, the PSE Scholarship Committee gives the greatest amount of weight to financial need. However, it is not the only element that is judged. Other criteria include G.P.A., letters of recommendation, honors and awards, and the 200-word essay.

Publicity:

Scholarship recipients will be asked to submit a small color photo and additional biographical information for use in PSE publications, notices to school officials, and press releases to local newspapers.

Start Early

Keep in mind that PSE receives far more applications than there are funds available, so return your complete application packet as soon as possible. Also, be sure to check with your local PSE chapter about any available scholarships in addition to the state program.

Contact Rick Chisa at the state office by phone, (866) 820-5652, or email rchisa@pseofwa.org with any scholarship questions.

IMPORTANT NOTE:

It is very important to bear in mind that all PSE scholarship application and supporting data must be completed and returned to PSE Headquarters in Auburn, postmarked no later than midnight, March 15, 2007; otherwise, they will not be considered. Supporting data includes all letters of recommendation, transcripts, financial statements (Federal tax returns), and check-off list as required on the application. All information received will be held strictly confidential and will be kept for the Scholarship Committee's use only and will not be returned.

Send completed application packets to:

PUBLIC SCHOOL EMPLOYEES OF WASHINGTON
Scholarship Committee
P.O. Box 798
Auburn, WA 98071-0791

II. Education and Training

High School

Date of Graduation

What school, college, or university do you plan to attend this coming year?

Major/Intended Field of Study

High School GPA _____ College GPA (if applicable) _____ *[Attach transcripts]*

III. Attach a 200 word essay describing your PLANS FOR COLLEGE and your future vocational or professional objectives. Do not include hardships or extenuating circumstances. (See below).

IV. Hardship/Extenuating Circumstances. Attach a separate statement describing the hardships or extenuating circumstances you would like the committee to consider.

V. High School/College Activities

1. Honors and Awards:

2. Leadership positions in class:

3. Other school activities

4. Non-School Activities
(Include music study, church participation, hobbies, special talents, community service, etc.)

VI. Work Experience

What work experience have you had? Include part-time and/or vacation jobs while attending school, or full-time employment. Describe significant duties.

VII. How do you plan to finance your education? (List jobs, grants, scholarships, loans, etc.)

VIII. List amount(s) of scholarships or grants awarded.

IX. Confidential Statement of Financial Resources

For verification of dependents and total family income, application must be accompanied by a copy of parents' previous year's federal IRS tax return (1040 form). Please do not attach W-2's, Schedule A or C, 1099 forms, or E-file worksheets.

X. Certification

I hereby make application for one of the scholarships and submit the contained information to assist the PSE Scholarship Committee in evaluating my candidacy and certify that:

1. All information in this application is true and correct.
2. I will use any funds received from PSE only for the purpose of paying expenses for my college education, and
3. I will notify PSE immediately if there should be any interruption in my plans for continuing my education this coming year.

Signed _____
Applicant

Return all correspondence to: Public School Employees of Washington Scholarship Committee, P.O. Box 798, Auburn, WA 98071. All information received will not be returned. It will be held confidential and kept for the Scholarship Committee's use only.

_____ (please print applicant's name)

Letter of Recommendation No. 1

To be completed by a faculty member, counselor or teacher who has direct knowledge of student's character and personality as well as leadership potential, capacity for growth, motivation, disciplined work habits, self confidence, independence and initiative.

Concerning the above-named applicant, please use this form to furnish all information which may be useful to the Scholarship Committee.

Signed

Relationship to student

Print name

(_____) _____

Daytime telephone

Please return to student applicant

_____ (please print applicant's name)

Letter of Recommendation No. 2

To be completed by a faculty member, counselor or teacher who has direct knowledge of student's character and personality as well as leadership potential, capacity for growth, motivation, disciplined work habits, self confidence, independence and initiative.

Concerning the above-named applicant, please use this form to furnish all information which may be useful to the Scholarship Committee.

Signed

Relationship to student

Print name

(_____) _____

Daytime telephone

Please return to student applicant

_____ (please print applicant's name)

Letter of Recommendation No. 3

To be completed by a faculty member, counselor, teacher or community member who has direct knowledge of student's character and personality as well as leadership potential, capacity for growth, motivation, disciplined work habits, self confidence, independence and initiative.

Concerning the above-named applicant, please use this form to furnish all information which may be useful to the Scholarship Committee.

Signed

Relationship to student

Print name

(_____) _____

Daytime telephone

Please return to student applicant

Your application is

not complete...



unless you can check off that these things are included in your application packet.

— Fully completed application

*Give us full answers to all questions to help us judge your qualifications better!
Do not leave any question blank. Use "N/A" if not applicable.
Don't forget to sign it!*

— Complete Federal Tax Form 1040, 1040 EZ, 1040 A

*Nothing but these forms will be accepted! No W2s, 1099 forms or E-file. All tax forms submitted **must** be signed and dated by you and/or your tax preparer!*

— Transcript(s)

Only a stamped official copy of your transcript will be accepted.

— Three letters of recommendation

All three letters must be signed and submitted with your application to be considered.

— Essay on your "Plans for College"

Don't be shy! Give us a complete picture of what your plans and goals are!

Make sure all these things - including this checklist - are included in your envelope. Properly address it, and mail it back in plenty of time to get postmarked by March 15th!
Good Luck!